

Craig Norman, Ph.D.  
ESL 261/461  
Spring Quarter  
Email: normancraig@fhda.edu  
**Office Hours: M-Th 12:30-1:20 pm**

**Advisory:** ESL 261/461 may be taken concurrently with ESL 265/465 and ESL 265/465. ESL 261 is restricted to students whose native language is not English.

**Prerequisites:** ESL 251 or qualifying score on the ESL Placement Test.

**Student Learning Outcomes:** By the end of the quarter students will:

1. Demonstrate understanding of essential points of discussions or speeches on selected academic topics.
2. Demonstrate listening comprehension of a variety of level-specific materials, including academic lectures, newscasts, dialogues and stories by taking notes and answering questions.

**Course Description:** ESL 261/461 is an advanced listening/speaking course designed to provide students opportunity to practice the foundational skills in listening and speaking that are necessary for success in higher academic courses including note-taking strategies, critical thinking skills, effective speaking skills, formal presentations, and pronunciation. Through the assignments, students will develop and practice these skills, with the goal of becoming successful independent students.

**Required Texts:**

**There is NO required textbook for this course. Classwork Pages will be provided on Canvas**

**Attendance Policy:** I will take attendance at every class meeting and will consider your attendance record when I figure out your final grade. Since I will consider your class preparation and participation as part of your grade, I do expect you to meet for every class and to be prepared. If you have more than two unexcused absences, your grade will drop one letter. If you have more than 3 unexcused absences you can be dropped from the course. If you do have to miss a class, you will need to find out what you have missed and make up the work. Please be punctual for tardiness is counted. For every two times you are counted tardy, they are counted as one unexcused absence.

**Determination of Grade:** Your final grade for the course will be primarily based on the quizzes, formal presentations, and in class activities. Again, class attendance and preparation/participation will also be considered as part of your grade.

**Distribution of Grade**

Quizzes (50 points x 2)=	100 points
Formal Presentation )=	30 points
Prep/Part=	30 points
Midterm & Final Exams=	<u>120 points</u>

280 points ( total)

**Lab:** Lab time is required for this course. Students can attend the Listening and Speaking Center and complete lab assignments each week online. Students can use the center according to their needs, such as participating in Cross Cultural Partners, the Listening/Speaking workshops and/or the English as a Second Language Lab.

**Plagiarism: All work submitted must be original work done for this class.**

Plagiarism is a form of cheating or fraud. It occurs when a student misrepresents the work of another as his or her own words. Plagiarism may consist of using the ideas, sentences, paragraphs, or the whole text of another source without appropriate acknowledgement, but it also includes employing or allowing another person to write or substantially alter work that a student then submits as his or her own. Any assignment found to be plagiarized will be given a no credit grade, and the student will not be allowed to resubmit the assignment. All instances of plagiarism in the Division of Humanities will be reported to the Dean of Language Arts and may be reported to the College of Affairs Officer for further action.

**Smart Phones:** Although cell/smart phones are a wonderful and convenient invention, they can be very disruptive when either they ring in class or students are distracted by text-messages and are not 100% involved in the class. Therefore, it is required that all cell phones are used for only ESL 261/461 purposes!

### **Course Calendar**

On every Monday of each week, a one-week calendar of class and lab activities as well as homework assignments will be written on the board. It is your responsibility to write this information down.

**Final Exam: To Be Announced**

.